

**St. Vincent de Paul Society (England and Wales)**  
**Agency Agreement in respect of the sale of donated goods**

Terms and Conditions

By completing the form overleaf and providing goods to St. Vincent de Paul Society (England and Wales) (SVP) you agree that:

1. You are a UK taxpayer and would like SVP to treat all donations you make or have made in the past 4 years and from this date forward all future donations as Gift Aid donations.
2. You own the goods that you are donating to us for resale and that you obtained them in a lawful manner, and you do not operate a business related to the donated goods.
3. You wish SVP to act as your agent in selling the goods you have delivered to the shop. SVP will attempt to sell the goods on your behalf at its sole discretion in order to maximise sale potential. SVP may refuse to sell specific goods.
4. Where the net proceeds of the goods sold is less than £100 in any tax year SVP will automatically treat the proceeds as a donation and claim Gift Aid.
5. If the value of the goods sold in the tax year is over £100, SVP will write to you to confirm whether you wish to retain the proceeds - you will have 21 days after our notification to inform us that you wish to do so. However, if SVP does not receive a written response from you within this time period, we will assume that you consent to donate the proceeds to the SVP. SVP will then claim Gift Aid on the proceeds.
6. You understand that if you pay less Income Tax than the amount of Gift Aid claimed on all your donations to charities in that tax year, it is your responsibility to pay any difference to HMRC. You will notify SVP if you no longer pay sufficient Income Tax and if you change your name or address.
7. SVP reserves the right to terminate this agreement at any time, on termination if you do not collect the goods within seven days, the goods may be recycled or otherwise disposed of and will not be available for collection.
8. SVP may vary its Donated Goods Gift Aid terms and conditions from time to time. Copies of the most recent terms may be requested at your local St Vincent's Charity Shop or on our website at [www.svp.org.uk/privacy-policy](http://www.svp.org.uk/privacy-policy) you can also request a copy of our Data Subject Information Statement – Goods Donors – Charity Shops direct from one of our shops or on our website at [www.svp.org.uk/privacy-policy](http://www.svp.org.uk/privacy-policy).